



## Legend



**moment in time**

- action that takes place once, never or several times
- actions that happen one after another
- actions that suddenly take place



**period of time**

- action that started before a certain moment and lasts beyond that moment
- actions taking place at the same time



**Result**

- action taking place before a certain moment in time
- puts emphasis on the result



**Course / Duration**

- action taking place before a certain moment in time
- puts emphasis on the course or duration of the action

## So, quickly summarizing again:

1. Simple Present:
  - **present fact** ; do / does + (verb) ; am/are/is + (noun, adjective)
  - My name is... ; I'm from... ; That's my... ; I'm tired/bored/..
  - Where do you live/work/..? ; Why does he...? ; Why are you late?
  - Sorry, he's in a meeting. Can he call you back later?
  
2. Present Continuous:  
(Present Progressive)
  - **action happening now** or over a period of time ; am/are/is + (verb)+ing
  - Sorry, he's sleeping. Can you call back later?
  - Oh no, it's raining!
  - **planned future action** ; I'm going to Bandung on Saturday.
  
3. Simple Past:
  - **finished fact** ; past action, finished ; did ; -ed
  - Did it rain yesterday? Yes, it did. (Yes, it rained yesterday.)
  - I forget. (now, present fact) ...(*remember or are told*)... **I forgot.** (past tense)
  - I don't have a pen. (now, present fact) ; I didn't bring a pen. (past action)
  
4. Pres. Perfect Continuous:  
(Present Perfect Progressive)
  - since **before and still** ; have been / has been + (verb)ing
  - How long have you been living in Indonesia?
  - He's been working here for 3 years. (*He has been...*)
  
5. Simple Future:
  - **sudden decision** to do something in the future (*often near or immediate future*)
  - (*phone rings*) I'll get it.
  - - Do you have my book? - Oh, sorry, I forgot. I'll bring it tomorrow.
  
  - (asking present fact)*                      *(past action)*                      *(sudden decision)*
  - **prediction of future** ; I'll be there around 8:00.
  
6. Present Perfect:
  - **past action finished but relative to now**
  - Has Kate called (yet)? (*you're waiting to hear from her*)  
  
    Did anyone call? (*asking past tense fact*)
  - Have you done your homework (yet)? (*still have time to do it*)  
  
    Did you do your homework? (*class has started; no more time left to do it*)
  
7. Past Continuous:  
(Past Progressive)
  - **past action during time period** ; was/were + (verb)ing
  - I was taking a shower when you called. (*past fact during past action*)
  - **past 'future' plan** ; I was going to call you.